



Satellite Symposia

**AACE 2027 Annual Meeting Satellite Symposia
Information & Guidelines.**

**SAN DIEGO MARRIOTT
MARQUIS**

MAY 14 -16, 2027



Introduction



Important Deadlines

Symposia Request Deadline:
March 10, 2027

Contract Deadline:
March 24, 2027

AACE Satellite Symposia

Satellite Symposia are a valued educational component of the AACE Annual Meeting and provide attendees with additional educational opportunities. Medical education companies are invited to submit requests to conduct Satellite Symposia during AACE 2027 on topics concerning endocrine disorders and related medical conditions.

Meeting Space & Time Slots

- Friday, May 14, 2027 | 7:00 PM – 9:00 PM
- Saturday, May 15, 2027 | 5:00 PM – 7:00 PM



Association Fee & Inclusions



Association Fee

\$65,000 for a 1.5 credit hour dinner symposium.

All activation space, support opportunities, advertising and marketing opportunities, and related opportunities must be paid in full when the Satellite Symposia contract is submitted. Sponsors with outstanding balances will not be permitted to access the Satellite Symposium. Failure to make payment does not release the contracted or financial obligation of the sponsor.

Inclusions

- Meeting space and standard A/V
- Option to purchase lead retrieval software
- One-time use of pre-registration mailing list
- Promotional symposium email sent by AACE
- 1.5 CME credits managed by medical education company
- Inclusion in Satellite Symposium schedule signage
- Promotion in AACE 2027 materials
- Two-hour symposia time slot
- Option to be included in AACE 2027 On-Demand content (recording responsibility belongs to sponsor)

AACE will provide standard A/V, including:

- Black pipe and drape stage backdrop
- LCD projection (subject to space availability)
- Microphones & Laser pointer
- Stage lighting & Sound system

Additional A/V must be provided by AACE exclusive vendors.

Organizer Responsibilities



All logistical arrangements and costs, including catering and registration, are the responsibility of the medical education company.

Dinner satellite symposia organizers should plan to order food and beverage for all registered attendees as required by AACE. Contact information for securing services and making any necessary arrangements will be provided upon confirmation of the Satellite Symposia. Rooms will be classroom seating for approximately 175 attendees. Medical Education Companies can determine appropriate F&B order numbers. Medical education companies will have room access 1.5 hours before the meal function

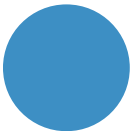
Note: Companies making significant content changes may be subject to cancellation or reassignment. Changes received after March 24, 2027, may not be updated in AACE 2027 meeting materials.

Additional advertising opportunities are available to promote your Satellite Symposia and overall presence at AACE 2027. Additionally, purchased marketing signage is allowed prior to the program in common areas.

Signage Requirements:

- One sign by the door or entryway not to exceed 22" x 28"
- Company must produce and provide signage; AACE will provide the easel.
- Provide logo for AACE-produced marketing signage
- Companies are responsible for removing signage at the conclusion of the program
- Sign proofs must be submitted to AACE for approval
- Unauthorized signage will be removed by AACE

Program Process



01

Step 1

Complete the application [HERE](#) with a full program description and receive approval before seeking funding. Email confirmation will be sent within 48 hours of receipt. Funding should be pursued once approved by AACE.

02

Step 2

Once grant approval is received from the commercial supporter, sign the digital Satellite Symposia Contract with payment, and an authorization letter from a pharmaceutical or device company. Also, complete the session and speaker information form [HERE](#).

03

Step 3

Medical Education companies will be notified of approval and assigned a symposium time slot. AACE cannot guarantee similar topics will not be scheduled concurrently. Program title and description changes must be approved by AACE.

Compliance & CME Requirements

No Implied Endorsement

AACE does not endorse Satellite Symposia presented at AACE 2027. Promotional materials and mailers must not imply endorsement from AACE and must clearly state the accredited provider of CME credit.

PhRMA Code

Medical education companies should comply with the PhRMA Code on interactions with healthcare professionals and Sunshine Act provisions.

CME Accreditation

AACE requires Satellite Symposia to offer AMA PRA Category 1 Credit™ through an accredited provider, provide at least one credit hour, and include adequate time for Q&A.

ACCME Guidelines

The ACCME requires a written agreement between the supporting company and the Accredited Provider of the Satellite Symposium. An accreditation statement that the Satellite Symposia offers AMA PRA Category 1 Credit™ must be included with the contract for consideration. Commercial supporters must observe all AACE and ACCME guidelines.



Disclaimer

All matters and questions not covered by the above guidelines are subject to the discretion of AACE. These guidelines may be amended by AACE at any time, and all amendments shall be equally binding on all parties. In the event of any amendment or addition to these guidelines, written notice will be given by AACE to such parties.

These guidelines are part of the contract between the medical education company and AACE. All corporate supporters and/or medical education companies must observe all rules and regulations. All points not covered are subject to the sole decision of AACE. The contract for a Satellite Symposia, the formal notice for space assignment by AACE, and all deposits together constitute a contract for the right to hold a Satellite Symposia at AACE 2027.

Workshop & Materials

The corporate supporter and/or medical education company shall protect, indemnify, hold harmless, and defend AACE, its officers, directors, agents, volunteers, subcontractors, employees, and/or representatives against all such claims, liabilities, losses, damages, judgments or settlements, including reasonable attorneys' fees and costs and other expenses incurred by the indemnifying party on account of litigation; provided that the foregoing shall not apply to injury, loss or damage caused by or resulting from the negligence of AACE, its officers, directors, agents or employees.

Cancellation or Change of Satellite Symposium

In the event that the premises in which the Satellite Symposia is conducted should become unfit for occupancy or substantially interfered with by reason of any cause or causes not reasonably within the control of AACE or its agents, the Satellite Symposium may be canceled or moved to another appropriate location, at the sole discretion of AACE. AACE shall not be responsible for delays, damage, loss, increased costs, or other unfavorable conditions arising by virtue of cause or causes not reasonably within the control of AACE.

Causes for such action beyond the control of AACE shall include, but are not limited to: fire, casualty, flood, pandemic, epidemic, earthquake, explosion, accident, blockage, embargo, inclement weather, governmental restraints, act of a public enemy, riot or civil disturbance, impairment or lack of adequate transportation, inability to secure sufficient labor, technical or other personnel, labor union disputes, loss of lease or other termination by the Harrah's Las Vegas, municipal, state or federal laws, or act of God.

Should AACE terminate the agreement pursuant to the provisions of this section, the medical education company waives claims for damage arising therefrom. Refunds of "Sponsorship Fees" in the event of event termination or cancellation shall be made to companies at the sole discretion of AACE and in any case, will not exceed the amount of each medical education company's paid sponsorship fee less any pro-rata adjustments based on non-reimbursable direct and/or indirect event costs or financial obligations incurred by AACE through the date of medical education company's notification of event termination or cancellation or through the completion of event termination or cancellation processes, whichever is later.



Questions?



**For inquiries, contact
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